

SINGAPORE NATIONAL OLYMPIC COUNCIL RULES

1. INTERPRETATION

In the interpretation of these Rules and all by-laws thereunder, unless the context otherwise requires:

“Affiliate” shall mean any Association, Club, Institution or other body affiliated to the Singapore National Olympic Council under these Rules;

“Association” shall mean any Association, Club, Institution or other body controlling any branch of sport in Singapore;

“The Council” shall mean the Singapore National Olympic Council;

“The Executive Committee” shall mean the Executive Committee for the time being appointed under these Rules;

“IF” shall mean an international non-government organisation administering one or several sport(s) at world level recognised as such by the IOC and the Council;

“IOC” shall mean the International Olympic Committee;

“Officials” with reference to the Executive Committee shall mean and include the President, Vice-Presidents and Honorary Treasurer;

“Olympic Games” shall mean the Games of the Olympiad and/or the Olympic Winter Games;

“The Secretary-General” shall mean the Secretary-General or the Assistant Secretary-General for the time being of the Council.

2. COUNCIL

2.1 OBJECTS OF COUNCIL

The objects of the Council shall be:

- (a) To promote the general interest of sport in Singapore;
- (b) To negotiate with similar Councils or bodies in other territories in all matters appertaining to the general interest of sport and in particular in the organisation of inter-territorial meetings, but so as not to limit in any way the activities of existing Associations;
- (c) To plan, select, train and administer any Singapore team or organisation whether representing Singapore or as part of a joint team of organisation with any territory or territories, and for that purpose to be affiliated to the IOC, the Commonwealth Games Federation and any other organisation of a like nature;
- (d) To develop and protect the Olympic Movement in Singapore;
- (e) To ensure the observance of the Olympic Charter in Singapore;
- (f) To encourage the development of high performance sport as well as sport for all;
- (g) To help in the training of sports administrators by organising courses and to ensure that such courses contribute to the propagation of the fundamental principles of Olympism;
- (h) To encourage the creation of institutions which devote themselves to Olympic education, in particular, National Olympic Academies, Olympic Museums and cultural programmes related to the Olympic movement;

- (i) To raise and administer funds for the furtherance of the above objects;
- (j) To conform to minimum standards for participation in international sports competitions and games and other terms and requirements for the purpose of receiving aid from the Singapore Sports Council;
- (k) To be completely independent and autonomous and to resist all political, religious or commercial pressure;
- (l) To fight against the use of substances and procedures prohibited by the IOC or the IFs and, in this regard, to ensure the observance of the World Anti-Doping Code which provisions shall apply, *mutatis mutandis*, to all persons and competitions under the jurisdiction of Council;
- (m) To commit itself to taking action against any form of discrimination and violence in sport; and
- (n) To co-operate with government or non-government bodies in order to fulfil its objectives.

2.2 POWERS OF COUNCIL

The Council:

- (a) shall have the exclusive power to represent Singapore at the Olympic Games and at the regional, continental or world multi-sports competitions patronised by the IOC;
- (b) shall constitute, organise and lead its delegation at the Olympic Games and at the regional, continental or world multi-sports competitions patronised by the IOC and be responsible for the behaviour of the members of its delegations while they are at the Olympic Games and the aforesaid competitions;

- (c) shall decide upon the entry of athletes proposed by Affiliates;
- (d) may formulate proposals to the IOC concerning the Olympic Charter and the Olympic Movement in general, including the organising and holding of Olympic Games;
- (e) may collaborate in the preparation of Olympic Congresses;
- (f) may participate, at the request of the IOC, in the activities of the IOC Commissions.

2.3 CONSTITUTION

The Council shall consist of Associations affiliated to the Council.

3. AFFILIATION

3.1 QUALIFICATIONS FOR AFFILIATION

Affiliation shall be open to any National Sports Association which:

- (a) is affiliated to an IF recognised by the Executive Committee;
- (b) is affiliated to any Commonwealth sports organisation or body;
or
- (c) has control in Singapore of:
 - (i) an IOC-recognised Olympic sport;
 - (ii) a sport (including any traditional sport) recognised by the relevant regional or continental sports federation or body in South East Asia or Asia;
 - (iii) any other sport recognised by the Executive Committee.

3.2 ORDINARY AND ASSOCIATE AFFILIATES

3.2.1 An Affiliate which:

- (a) is affiliated to an IF recognised by the Executive Committee;
- (b) is affiliated to any Commonwealth sports organisation or body;
or
- (c) has control in Singapore of an IOC-recognised Olympic sport or a sport recognised by the relevant regional or continental sports federation or body in South East Asia or Asia,

and which has

- (aa) not less than five (5) affiliate clubs which are duly registered with the Registrar of Societies;
- (bb) organised at least one (1) national championship for men and/or women and/or youth, where applicable;
- (cc) a plan or scheme to develop:
 - (i) training for schools and youth;
 - (ii) links with sports associations outside Singapore;
 - (iii) participation in and association with regional championships.

shall be an Ordinary Affiliate and shall have full voting rights.

3.2.2 All other Affiliates which are not Ordinary Affiliates shall be Associate Affiliates and shall have no voting right.

3.3 APPLICATION FOR AFFILIATION

- (a) An application for affiliation to the Council shall be made in writing and signed by the Secretary or other responsible official of the applicant body, and forwarded to the Secretary-General.
- (b) Affiliation shall be for one (1) year ending on the 31st day of March and all applications for re-affiliation shall be made between the 1st and the 15th day of March each year.
- (c) The application for affiliation or re-affiliation shall be accompanied by the annual subscription and a plan showing the annual programme of activities of the applicant, which programme shall include:
 - (i) the training of youth and school children;
 - (ii) participation in or organisation of local and regional competitions;
 - (iii) membership drive; and
 - (iv) contacts with foreign, regional and/or international sports associations;
- (d) Application for affiliation or re-affiliation shall constitute an agreement by the applicant body and by every constituent official and affiliate or member thereof to be subject to and bound by these Rules and any Bye-Laws made thereunder, the Olympic Charter and any rules regulations and by-laws made thereunder, including the World Anti-Doping Code.

3.4 ELECTION OF AFFILIATE

Applications for affiliation shall be considered by the Executive Committee who may accept either unconditionally or on such terms as it deems fit or reject the same without assigning any reasons for its decisions, provided always that not more than one Association shall be elected as controlling any one branch of Sport.

3.5 DUTY OF AFFILIATE

An Affiliate shall take all necessary and proper steps to obtain the consent and acquiescence of all its constituent officials and affiliates or members to being bound by these Rules and any By-Laws made thereunder.

3.6 NOTICE OF AFFILIATION

3.6.1 Immediately upon election, notice thereof shall be given to the Affiliate and it shall be furnished with a copy of these Rules and any By-Laws made hereunder.

3.6.2 The Affiliate shall also be informed of the status of its affiliation, i.e. whether it is an Ordinary Affiliate or an Associate Affiliate.

3.7 SUBSCRIPTION

An Affiliate shall pay an annual subscription of \$25.00 and such other contribution as the Executive Committee may from time to time determine. In determining such contribution the Executive Committee shall have power to decide on the manner in which and/or the amount which each Affiliate shall be called upon to contribute.

3.8 EFFECT OF CEASING TO BE AN AFFILIATE

Any Association shall upon ceasing to be an Affiliate forfeit all rights, privileges and claims upon the Council, its property and funds.

4. MANAGEMENT

4.1 THE EXECUTIVE COMMITTEE

4.1.1 The Council shall be managed by a Committee to be called the Executive Committee consisting of:

- (a) A President, four (4) Vice-Presidents, and Honorary Treasurer, who need not necessarily be members or representatives of Affiliates;
- (b) The Secretary-General and the Assistant Secretary-General as Ex-officios;
- (c) Three (3) persons representing any of the National Sports Associations that are Ordinary Affiliates of the Council. Such persons:
 - (i) must be elected at General Meetings,
 - (ii) shall hold office until the next General Meeting, and
 - (iii) must, throughout the duration of their membership of the Executive Committee, be concurrently the Chairman, Vice-Chairman, Secretary or Treasurer of any National Sports Association that is an affiliate of the Council;
- (d) Any IOC member, who is a citizen of Singapore and is in Singapore; and

- (e) Not more than five (5) persons co-opted by the elected members of the Executive Committee to sit in the Executive Committee, if the Executive Committee deems fit in order to better achieve the objectives of the Council. Such co-opted members shall hold office until the next general meeting of the Council.

4.1.2 Any member of the Executive Committee may be removed on a majority vote of no confidence by the Council.

4.2 PRESIDENT AND VICE-PRESIDENTS

- (a) The President shall be elected by the Council to hold office for a term which will extend to the 4th Annual General Meeting of the Council after the date of his election.
- (b) The four (4) Vice-Presidents shall be elected by the Council to hold office for a term which will extend to the 4th Annual General Meeting of the council after the date of their respective elections. Of the four (4) Vice-Presidents, the person getting the most votes shall be the senior most and the others take their order of seniority according to the number of votes cast.
- (c) In the absence of the President, or while he is unable to act, the most senior Vice-President present or able to act shall have the powers of the President and shall act in his place.
- (d) In the event of the death or resignation of the President, the most senior Vice-President shall be appointed by the Executive Committee at its next meeting to be the Acting President and the person so appointed shall hold office as Acting President for the remainder of the term of the President whose place he takes.

- (e) In the event of the death or resignation of a Vice-President a new Vice-President shall be appointed by the Executive Committee at its next meeting and the Vice-President so appointed shall hold office for the remainder of the term of the Vice-President whose place he takes.

4.3 SECRETARY-GENERAL AND HONORARY TREASURER

- (a) The Secretary-General and the Assistant Secretary-General shall be full-time paid officials of the Council, holding office for period(s) and on the terms and conditions to be determined by the Executive Committee. They shall, whilst holding office, not have any active connections with or hold any office in any of the Affiliates of the Council. They shall work on the directions of the President.
- (b) The Assistant Secretary-General shall exercise all the powers and perform all the duties of the Secretary-General at all times that the Secretary-General is not able to do so, or at the directions of the Secretary-General or the President.
- (c) The Honorary Treasurer shall be elected by the Council annually.

4.4 NOTICE OF MEETINGS

At least seven (7) day's notice in writing shall be given of Executive Committee Meetings. The President may direct that a Meeting be called with less than seven (7) days' notice.

4.5 ABSENCE FROM MEETINGS

Any official of the Executive Committee absenting himself from three (3) consecutive meetings without explanation satisfactory to the Executive Committee shall cease to be a member thereof.

4.6 QUORUM AND VOTING

- 4.6.1** At all Executive Committee meetings five (5) persons, who are entitled to vote, shall form a quorum.
- 4.6.2** All decisions of the Executive Committee shall be made by a majority vote of those members present and voting at the meeting. In the event of a tie, the Chairman of the meeting shall have a casting vote.
- 4.6.3** All members of the Executive Committee, except Ex-officio members, are entitled to vote.

4.7 POWERS OF THE EXECUTIVE COMMITTEE

The Executive Committee, subject to the provisions of these Rules, shall have the power to:

- (a) Carry out the objects of the Council.
- (b) Fill any vacancy in the office of Auditor.
- (c) Invite the President of the Republic of Singapore to be the Patron in-chief.
- (d) Appoint and remove patrons.
- (e) Appoint Sub-Committees as from time to time considered advisable.
- (f) Enlist the service of any person or persons for the purpose of assisting in any business of the Council which may, by these Rules, be conducted by the Executive Committee.

- (g) Apply or expend the funds of the Council in such manner as it deems expedient.
- (h) Expel or remove any Affiliate subject to an appeal to the Council as hereinafter provided or take such disciplinary action as may be deemed necessary.
- (i) Appoint, remove, dismiss and at its discretion remunerate such employees as it deems expedient.
- (j) Co-opt up to five (5) persons to sit in the Executive Committee.
- (k) Enter into contracts for the purposes of and incidental to the carrying out of the objects of the Council.
- (l) Frame by-laws, regulations and/or standing orders not inconsistent with these Rules.
- (m) Act in any manner deemed expedient should the occasion arise for which provision is not made in the Rules or by-laws made thereunder.

5. GENERAL MEETINGS

5.1 ATTENDANCE AT GENERAL MEETINGS

- (a) Persons entitled to attend and vote at General Meetings shall be:
 - (i) Executive Committee members, except for Ex-officio members of the Executive Committee;
 - (ii) Five delegates nominated by each Ordinary Affiliate;
 - (iii) Any IOC member, who is a citizen of Singapore and is in Singapore;

5.2 NOTICE OF GENERAL MEETING

Twenty-one (21) days' notice in writing of any General Meeting and the nature of the business to be transacted thereat shall be given. Such notice shall be given to the members of the Executive Committee and to the Honorary Secretary of each Affiliate and may be published in one (1) or more newspapers at the discretion of the Executive Committee.

5.3 QUORUM AT A GENERAL MEETING

The quorum at a General Meeting shall be twenty (20) persons entitled to vote, provided that:

- (a) there must be present representatives from a minimum of five (5) National Sports Associations which are affiliated to their respective IFs which are recognised by the IOC and whose sport is on the Olympic Games programme, and
- (b) if at a General Meeting a quorum be not present, the meeting shall be adjourned to the same hour, place and day of the week following and at such adjourned meeting those present shall constitute a quorum.

5.4 DELEGATES

- 5.4.1** Each Affiliate, or other body entitled by these Rules to appoint a delegate or delegates shall in writing nominate a person or persons to be such delegate or delegates. Notification of such nomination shall be handed to the Secretary-General, before the meeting, which such delegate desires to attend, is due to commence.

5.4.2 Any Delegate so nominated shall continue to be the delegate of such Affiliate, or other body until notice in writing that he is no longer a delegate and nominating a new delegate has been lodged with the Secretary-General. Any delegate may in writing addressed to the Chairman of a Meeting appoint a substitute for that Meeting. Only such delegate or substitute so nominated or appointed shall be entitled to vote at meetings.

5.5 CONDUCT OF MEETINGS

- (a) The Chairman at all General and Executive Committee Meetings shall be the President. Should the President be absent the chairman shall be a Vice- President, failing him, a member elected by the Meeting.
- (b) Each person entitled to attend and vote shall be entitled only to one (1) vote, even though he may attend in more than one (1) capacity.
- (c) Unless specifically provided otherwise in these Rules, all resolutions at a General Meeting shall be passed on a majority vote of members present and voting. In the event of a tie, the Chairman of the meeting shall have a second or a casting vote.

6. ANNUAL GENERAL MEETING

6.1 DATE AND AGENDA OF ANNUAL GENERAL MEETING

The Annual General Meeting of the Council shall be held in April of each year or as soon thereafter as practicable upon a date and at a time to be fixed by the Committee for the following purposes:

- (a) To receive the Executive Committee's Report, Balance Sheet and Statement of accounts for the preceding financial year.

- (b) To elect members of the Executive Committee as are required under the provisions of these Rules.
- (c) To appoint one or more Auditor(s) for the ensuing year.
- (d) To decide on any resolution of which notice has been given as hereinafter provided.
- (e) To transact any other business arising in accordance with the objects and Rules of the Council.

6.2 NOTICE OF RESOLUTION

Any person desirous of moving any resolution at the Annual General Meeting shall give notice thereof in writing to the Secretary-General before the 31st day of March in each year, or at least one (1) month before the date of the Annual General Meeting.

7. EXTRAORDINARY GENERAL MEETING

The Executive Committee may at any time for any special purpose call an Extraordinary General Meeting or shall do so forthwith upon the signed requisition of ten (10) persons entitled to attend and vote at such meeting when called. No Extraordinary General Meeting shall be convened for the same purpose within the following six (6) months.

8. BREACHES OF RULES

8.1 GENERAL POWERS OF EXECUTIVE COMMITTEE

When any breach of these Rules or any by-laws made thereunder has occurred, the Executive Committee shall have power to enquire into any breach itself or by a Sub-Committee appointed for the purpose. Upon any such enquiry, the Executive Committee may direct the offending Affiliate

or person to be cautioned, expelled from the Council or dealt with in any manner thought fit by the Executive Committee.

8.2 APPEALS

8.2.1 APPEALS TO THE COUNCIL

- (a) Any Affiliate or person against whom a decision has been made under Clause 8.1 may appeal from such decision to the Council at an Extraordinary General Meeting to be called in accordance with Clause 7, provided that written notice of the appeal be received by the Secretary-General within fourteen (14) days of the date of the decision against which such appeal is made.
- (b) On receipt of a notice of appeal by the Secretary-General, the consequences of the decisions appealed against shall be suspended pending the result of the appeal.
- (c) No person who has sat in an enquiry or voted on the questions under the appeal shall be entitled to vote at the Meeting at which such appeal is heard.

8.2.2 APPEALS TO COURT OF ARBITRATION FOR SPORT

- (a) Any Affiliate or person may appeal against a decision of the Council made under Clause 8.2.1 to the Court of Arbitration for Sports in Lausanne, Switzerland which shall have exclusive jurisdiction to resolve the dispute definitively in accordance with the Code of Sports-Related Arbitration. The appeal must be submitted within twenty-one (21) days after receipt of the decision of the Council pursuant to Clause 8.2.1.

- (b) The decision of the Court of Arbitration for Sports shall be final and binding on all parties.

8.2.3 OLYMPIC CHARTER TO PREVAIL

In case of doubt concerning the interpretation of these Rules, or omission or discrepancies between it and the provisions of the "Olympic Charter", the latter shall prevail.

9. ACCOUNTS

The financial year shall end on the 31st day of March in each year to which the accounts shall be balanced.

10. AUDIT

The annual accounts shall be audited by an Accountant or Accountants as defined by Section 2 of the Income Tax Act, Cap 134 of the Statutes of the Republic of Singapore appointed at each Annual General Meeting and every appointment or change thereof shall have the prior approval of the Comptroller of Income Tax.

11. PROPERTY

11.1 Any immovable property of the Council shall be vested in three (3) Trustees appointed by the Executive Committee and the power of appointing new Trustees shall be vested in the Committee.

11.2 The Olympic flag, Olympic symbol and the terms "Olympic" and "Olympiad" are the exclusive property of the IOC and may not be used in the Republic of Singapore unless prior approval is obtained from the IOC and the Council.

12. ALTERATION OF RULES

Any alteration of these Rules shall only be made:

- (a) with the prior approval of the Comptroller of Income Tax and
- (b) at a General Meeting with at least two-thirds of the members present and voting in favour of the proposed alteration.

13. DISSOLUTION

- 13.1 The Council shall be dissolved by an Extraordinary General Meeting called for this purpose with a minimum of two-thirds of the members present and voting in favour of the Resolution for dissolution.
- 13.2 After meeting all the legal obligations, the remaining funds, if any shall be transferred to another approved Institution of a Public Character Status under Section 37(2)(c) of the Income Tax Act and charity registered under the Charities Act, Cap.37 of the Statutes of the Republic of Singapore or failing which to the Government.

Amended on 30 June 2006